



**Community Health Alliance of Pasadena (ChapCare)
Job Description**

Title: Clinical pharmacy navigator
Department: Medical
Reports To: CCO
Directs: Pharmacy Technician
EEOC: Professional
FLSA Status: Hourly, Part-time, Non-Exempt

Summary

The clinical pharmacy navigator will help improve coordination of retail and clinical pharmacy with the healthcare team to improve overall patient care. The pharmacy navigator will work closely with both retail and clinical pharmacy, working both directly and indirectly with patients through population health initiatives to improve patient clinical outcomes.

The clinical pharmacy navigator will work as member of the interdisciplinary health care team and provides comprehensive medication management to ensure each patient's medications are individually assessed to ensure each medication is appropriate, effective, safe and convenient.

ChapCare's Expectations of all Employees

- Adheres to all ChapCare's Policies and Procedures
- Conducts self in a manner that represents ChapCare's core values at all times
- Maintains a positive and respectful attitude with all work-related contacts
- Communicates regularly with her/his immediate supervisor about Departmental and ChapCare responsibilities
- Consistently reports to work prepared to perform the duties of the position
- Meets productivity standards and performs duties as workload necessitates

Duties and Responsibilities

- Improve organization clinical measures, patient outcomes and patient experience
- Provide integrated comprehensive medication management
- Increase patient access to clinical pharmacist services
- Work as liaison between retail pharmacy and clinical services to increase utilization and capture rate
- Improve overall patient care by targeting clinical measures in the retail pharmacy to help improve Medicare star ratings, immunizations rates and appropriate medication use through drug use evaluations
- Implement protocols approved by the Quality Improvement and Review Committee.
- Gather and record patients' medication history.
- Obtain, record, and interpret patients' pertinent physical findings relevant to monitoring drug therapy.
- Evaluate drug therapy through direct patient care involvement, with clinical assessment, subjective and objective findings relating to patients' responses to drug therapy, and

communicating and documenting those findings and recommendations to appropriate individuals and in appropriate records (i.e., patient's medical record).

- Formulate patient treatment plans and initiate appropriate drug therapy as outlined in approved treatment protocols or in consultation with the primary physician.
- Continue, modify, and monitor medication therapy and adjust medications or dosages, if needed, as outlined in approved treatment protocols or in consultation with the primary physician.
- Initiate requests for appropriate laboratory and other diagnostic studies as needed for monitoring drug therapy.
- Analyze laboratory and diagnostic test data to modify drug therapy and dosing as necessary
- Appropriately refer primary care patients to other health care practitioners, including nutritionists, nurses, social workers, and others in collaboration with primary care physician or advanced practice provider.
- Provide pharmacologic consultations to physicians, nurses, pharmacists, students, and patients.
- Provide patient education regarding drug therapy in both formal and informal forums.
- Provide pharmacologic education to medicine, pharmacy, and nursing.

Qualifications

Education and Experience

- Must be eligible for licensure as a pharmacist
- Graduate of an accredited school of pharmacy
- Trained in comprehensive medication management, clinical pharmacokinetics and clinical pharmacology
- Experience working in a Federally Qualified Health Center
- Must have the ability to pass a pre-employment physical examination
- Bilingual Spanish –preferred

Skills and Knowledge Required

- Proficiency in EPIC, Word, Excel, Outlook
- Data entry with minimal errors

Personal Qualities

- Ability to communicate effectively, organize time well, solve problems, and work independently with minimal supervision.
- Displays courteous and professional behavior in all interactions with the public.
- Work collaboratively with others.
- Displays flexibility in accepting, changing, or carrying out assignments.
- Displays sensitivity in a multi-cultural environment.

Amount of travel and any other special conditions or requirements

- Must have valid California driver's license and access to insured vehicle in working order.

Squatting	X			
Climbing	X			
Kneeling	X			
Crawling	X			
Twisting (neck)		X		
Twisting (waist)		X		
Hand Use: Dominant hand R L				
Is repetitive use of hand			X	
Simple Grasping (right hand)			X	
Simple Grasping (left hand)			X	
Power Grasping (right hand)		X		
Power Grasping (left hand)		X		
Fine Manipulation (right hand)			X	
Fine Manipulation (left hand)			X	
Pushing & Pulling (right hand)		X		
Pushing & Pulling (left hand)		X		
Reaching (above shoulder level)		X		
Reaching (below shoulder level)		X		
Keyboarding with both hands				X

Weight	LIFTING					CARRYING				
	Never 0 Hours	Occasionally Up to 3 Hrs.	Frequently 3-6 Hrs.	Constantly 6-8+	Height	Never 0 Hours	Occasionally Up to 3 Hrs.	Frequently 3-6 Hrs.	Constantly 6-8+	Distance
0-10 lbs		X			_____	X				_____
11-25 lbs		X			_____	X				_____
26-50 lbs	X				_____	X				_____
51-75 lbs	X				_____	X				_____
78-100 lbs	X				_____	X				_____
100+ lbs	X				_____	X				_____

Describe the heaviest item required to carry and the distance to be carried:
Minor medical equipment from room to room 3-5 feet. May be need to help lift patient in emergency situation.

Other job requirements specific to the Job :

1. Working with Bio-hazards such as blood borne pathogens, sewage? Yes
2. Exposure to radiation? No
3. Other :

Acknowledgement

I have read this job description and understand that in accepting this position I indicate can meet the essential functions of this position and other work requirements with or without accommodations. I understand my obligations to follow the policies and procedures governing the performance of my duties and to practice the ethical standards of conduct and behavior expected in my association with the residents and tier families, visitors, co-workers and business associates of the facility. I accept the position of _____ and will perform the duties to the best of my abilities

I am requesting the following accommodations

Comments/Remarks: _____

Employee signature: _____

Date _____